

# Minutes: Committee and Trinity Factors Meeting

Tuesday 11<sup>th</sup> April 2023, Teams meeting, 7:30pm

## Attendees

- Neil Raphael (Flats) – Chair
- Rich Gibb (Flats)
- Norma Johnstone (Flats)
- John Martin (Flats)
- Callum Seale (Trinity Factors)
- Sharon Laird (Trinity Factors)

## Agenda

### 1. Development Survey

The development survey emailed to owners. Record of emails up to 255 emails.

### 2. Debt

Trinity have been working hard and outstanding debt from 2021-22 is down to 6 properties with the help of the Registers of Scotland. Out of the 6, 1 flat is up for auction and the process has started through Trinity to get the debt resolved.

### 3. Cycle Shed Repairs

Sinclair Place repair has been complete and Sinclair Gardens due to begin soon. Residents will be notified about removing bikes for duration of repair of SG Cycle Shed.

Process for clearing all Cycle Sheds of non-bike items is also in progress. The plan is to send 2x tags to each property along with a letter confirming what they need to do. Signs will be put up on the entrance doors as a reminder and if they need more tags, they can let Trinity know.

### 4. Permit Parking

We need to understand when this is starting and how the Development will be impacted. For example, there will be double yellow lines down both sides of Sinclair Place. What are our options, using private permit parking, or reinstating poles, for example. Trinity are investigating.

### 5. Gardening

Fountains have all been cleaned and fresh water added. Electrics will be repaired soon and fountains turned on. What falls under the increased budget for gardening was also discussed, for example requests to fill in gaps in planting, removing dead trees, reducing the size of large trees. The committee will work with Trinity to define this further, starting with a walk around the development with the contractor.

### 6. Hallway Refurbishment

Neil has started to put together some slides with what the Hallway Refurbishment would cover. The timeline and order of activities need to be planned. Trinity will be involved to understand some estimated costs. Request for committee to start adding ideas like door entrance system, lighting etc. The purpose of the refurbishment is to make it more modern, brighter, and easier to maintain.